



Nebraska United Methodist Camps

"A Place To Grow With God In All Seasons"



Camp Staff Application

(Please type or print)

Date of Application: _____

Full Name: _____ Social Security #: _____

Permanent Address: _____
Street City State Zip

Phone: _____ Email: _____

School or Business Address: _____
Street City State Zip

Phone: _____ Email: _____

Which camp are you applying to work at? Camp Comeca Camp Fontanelle Camp Norwesca

Dates available for employment: From: _____ To: _____

What type of position do you want at camp? _____ Desired Salary: _____

Are you legally eligible for employment in the United States? Yes No

Do you meet or exceed any minimum age requirements for that position? Yes No

Can you perform the essential functions of the job for which you are applying with or without reasonable accommodation? Yes No

Do you currently use illegal drugs? Yes No

If you are hired, would you desire or need housing at the camp?
(Living at the camp is a requirement of some positions) Yes No

If you are hired, would you desire or need housing for any person(s)
other than yourself at the camp? Yes No

Past Work History: Provide a full record of all employment – paid and volunteer – list most recent position first and explain any gaps in employment. Include any positions on camp staff. Attach a separate sheet if necessary.

Dates of Employment	Employer	Address	Position(s) Held	Briefly describe your position	Reason for Leaving
	Supervisor	Phone Number	Ending Salary		
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Indicate any employers you **do not** wish us to contact, and the reason: _____

Home Church: _____

Address: _____
Street City State Zip

Pastor: _____ Denomination: _____

How have you participated in this congregation? _____

Camp Experience:

Dates	Camp	Location	Camper or Staff?
	Director	Address	
Dates	Camp	Location	Camper or Staff?
	Director	Address	
Dates	Camp	Location	Camper or Staff?
	Director	Address	
Dates	Camp	Location	Camper or Staff?
	Director	Address	

Education: High School and Beyond

Years	School	Major Subjects	Degree Granted

References: Three written references are needed. Give names and addresses of three persons [not relatives or peers] having knowledge of your character, experience, work habits, and ability whom you are asking to fill out your reference forms. You are responsible for sending the form to your references, along with a stamped envelope addressed to the camp.

Name	Address	Phone
Relationship to you	City, State, Zip	
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Relationship to you	City, State, Zip	
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Relationship to you	City, State, Zip	

Write a brief biographical sketch, including specialized training in camping, and experience or training in other fields which might have a bearing on the position(s) for which you are applying. Attach a separate sheet if necessary.

Camp Program Skills: In the table below, please rate each item based on your **Interest** (0 = none, 5 = very interested), and your **Ability** (0 = no experience, 5 = ability to lead/teach others). List and rate other applicable program skills in blank rows. Put a "C" after those in which you have **current** certification, list expiration date, and attach a copy of your certification.

Interest	Ability		Interest	Ability		Interest	Ability	
Adventure/Challenge			Nature			Dance (list)		
		challenge/low ropes course			animals/animal care			
		climbing/reppelling			astronomy			
		spelunking/caving			birds	Music		
					environmental studies			singing
Arts/Crafts					flowers			song leading
		ceramics/pottery			forestry			guitar
		drawing/painting			insects			other instruments (list)
		leather craft			rocks/minerals			
		metal work			weather	Sports/Fitness/Waterfront		
		nature crafts						aerobics/ exercise
		photography						archery
		woodworking						baseball/softball
			Miscellaneous					
					Bible Study			basketball
Outdoor Skills					leading worship			bicycling/biking
		backpacking			academics			canoeing
		hiking			community service			fishing
		"leave no trace"			farming/ranching/ gardening			football
		orientteering			aviation			horseback riding
		outdoor cooking			leadership development/CIT			informal games
		outdoor living skills			computers			martial arts
		overnights			radio/TV/video			rafting
		tenting			storytelling			skating (ice, roller, in-line)
		wilderness trips			teambuilding activities			soccer
					American Sign Language			swimming
					foreign language (list)			track/field
Drama					working with adults			volleyball
		clowning			working with teenagers			
		puppetry			working with young children			
		theatre						

Certifications and Camp Support Staff Skills: In the following list, please check those items in which you have experience and skills. List other applicable skills in blank rows. Mark with a "C" those for which you hold **current** certification, list expiration date, and attach a copy of your certification.

Business/Administration		Health/Safety		Facilities		Food Service	
	bookkeeping/accounting		basic first aid		auto mechanics		cooking/meal preparation
	computers/technical		Red Cross advanced first aid		carpentry		Food Handler's Permit/Certification
	computer software (list)		CPR		electrical		menu planning
			wilderness first aid		grounds keeping		purchasing
			registered nurse		housekeeping		sanitation
			lifeguard		plumbing		
			NE UMC Safe Sanctuaries				

Answer these questions *only* if applying for a position requiring driving:

Do you have a valid driver's license? Yes No

State: _____

Do you have a commercial driver's license and/or passenger endorsement? Yes No

Specify type: _____

On a separate sheet, please answer the following questions:

- ❖ Give a statement of your personal faith and how you integrate your core beliefs into daily life.
- ❖ How do you see yourself strengthening the faith of others?
- ❖ What contributions do you think a well-run camp can make to children?
- ❖ What personal goals would you like to accomplish as you work within Nebraska United Methodist Camps?
- ❖ What are the three greatest gifts you would bring to Nebraska United Methodist Camps?
- ❖ Working at camp requires willingness to work with flexibility as part of a team. You may be called to do work beyond your specified duty based on need. How do you feel about this?
- ❖ Do you have any questions you would like to ask?

Harassment: Nebraska United Methodist Camps Inc. (NUMC Inc.) policy is to prohibit all forms of harassment by our employees. This includes sexual, racial, religious, and other forms of harassment. Have you ever been accused of harassment of any person including, but not limited to, workplace harassment? (Note: a prior accusation is not an automatic bar to employment. The type of accusation and when it occurred will be evaluated by the camp before any decision is made.) Yes No

If answering yes, please explain _____

Criminal Record: Have you ever been convicted of a crime, other than a minor traffic offense? (Note: a prior conviction is not an automatic bar to employment. The type of conviction and when it occurred will be evaluated by the camp before any decision is made). Yes No

If answering yes, please explain _____

I certify that the answers given in this application are true and complete to the best of my knowledge. I authorize investigation of all statements herein, including any checks of criminal background, and release NUMC Inc. and all others from liability in connection with such investigation. I understand that neither this document nor any offer of employment constitutes an employment contract unless a specific written document is executed and signed by the designated official within NUMC Inc. Furthermore, I understand that any false, misleading, or omitted information given herein, in an interview, or in other documents I complete or submit may result in dismissal, regardless of the date of discovery by NUMC Inc. I understand that, if employed, I am required to abide by all policies and procedures of NUMC Inc. and that all statements in my application become part of any future employee personnel file.

Signature of Applicant: _____

Date: _____

Please return completed application to:

Camp Comeca

Kem Zook, Interim Site Director
75670 Road 417
Cozad, Nebraska 69130
Phone: (308) 784-2808
Email: comeca@cozadtel.net

Camp Fontanelle

Derek Bergman, Assistant Site Director
9677 County Road 3
Fontanelle, Nebraska 68044
Phone: (402) 478-4296
Email: campfontanelle@huntel.net

Camp Norwesca

Mollie Ronge, Site Director
79 Camp Norwesca Road
Chadron, Nebraska 69337
Phone: (308) 432-3872
Email: norwesca@bbcwb.net

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